

# REQUEST FOR COUNCIL ACTION

MEETING

DATE: 7/7/03

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**AGENDA SECTION:**

CONSENT AGENDA

**ORIGINATING DEPT:**

Public Works

**ITEM NO.**

D-39

**ITEM DESCRIPTION:**

Proposal for Preliminary Design Analysis for the Silver Creek Sub-Trunkline Sanitary Sewer, J7703

**PREPARED BY:**

J. Loehr

This is a proposal by Yaggy Colby Associates to provide Preliminary Design Analysis for the following local improvement project:

**Project No. M2-13, J7703****"Silver Creek Sub-trunkline Sanitary Sewer to Serve Portions of Sewer Service Area 24 in Haverhill Township."**

Yaggy Colby Associates is familiar with the proper preliminary design analysis required to design a successful sub-trunkline sanitary sewer plan. Therefore, the Department of Public Works recommends that Yaggy Colby Associates be initially retained by the City to provide Preliminary Design Analysis for this project.

Compensation for the Preliminary Design Analysis is based on an actual cost and expense fee structure. Yaggy Colby's proposal states: "We have estimated the cost of completing the preliminary design analysis at \$8,500.00."

After the completion of the Preliminary Design Analysis and selection of design alternates and the scope of the project is determined the Department of Public Works will negotiate a Design Engineering Service Agreement with Yaggy Colby for the project. Compensation for Design Engineering Services is proposed at a "Lump Sum" amount as negotiated for the project. The "Lump Sum" amount will be based on the extent of engineering services required for the project.

**COUNCIL ACTION REQUESTED:**

1. Adopt a resolution authorizing the execution of Engineering Service Agreements with Yaggy Colby Associates to provide engineering services as follows:
  - a. Preliminary Design Analysis (actual cost and expense fee structure).
  - b. Design Services ("Lump Sum" as negotiated by the Department of Public Works and approved by the City Administrator).

Attachment: Yaggy Colby Associates Letter of Proposal

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to: \_\_\_\_\_

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